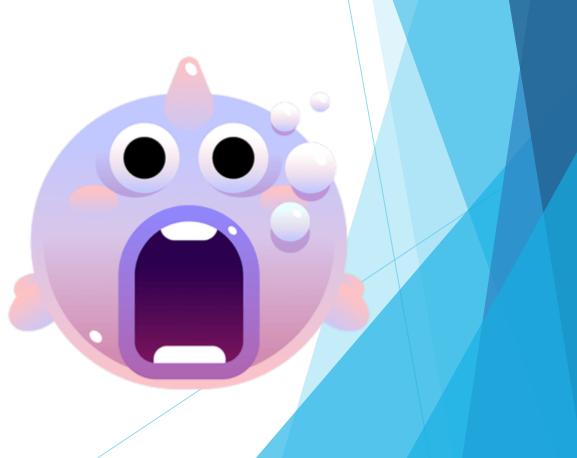
TAKE THE TERROR OUT OF DIGITAL TRANSFORMATION

Empower your workers, boost your customer experience, and ensure better practices moving forward so you're prepared for anything

Barry Carr, Imaging Office Systems Sales Manager 10/29/2020





Digital Transformation- WHAT??

- Minimizing business disruption
- Work from anywhere
- Developing a Digital Transformation Strategy and putting it in place
- Adapting to rapid market changes
- Defining what it is for your organization
 - Developing a strategy



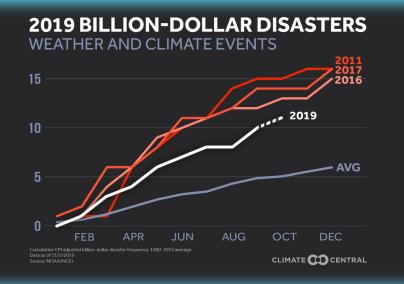
Digital Transformation-WHAT CAUSES IT?? TECH INNOVATION

MOBILE DEVICES DIGITAL CONTENT ACCEPTANCE EFFICIENCY CUSTOMER EXPERIENCE



Digital Transformation-WHAT CAUSES IT??

HIPAA GDPR VENDOR | GOV REQUIREMENTS



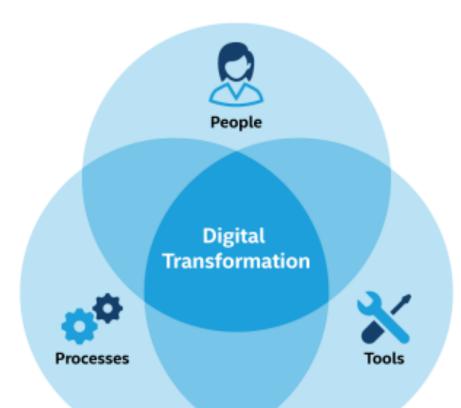
Digital Transformation-WHAT CAUSES IT??

COVID 19 WEATHER FIRE



Digital Transformation-WHAT CAUSES IT??

PCI CONTENT PROTECTION REMOTE ACCESS



91% Growth of remote work in the last decade - Normalized

Digital Transformation Pitfalls

- Erratic adoption of digital tech with no strategy
- 2. People not technology drive change
- 3. Pandemic Accelerated Need
- 4. Tech only provides tools to help get you there... there are a ton of tools!!!



Digital Transformation

The Journey and Strategy should start NOW

The Scary part is how do you start to develop your vision.

We can help

Office Systems, Inc.

Getting Started Basics

- Define an outline of tools and culture your org needs for quick change.
- Drive customer outcomes
- Focus on results vs. process involved



We can help

Getting Started Basics.. Cont'd

- Digitize your operating platform.
- Establish a culture of change
- Empower Employees



BUILD THE SOLUTION CONTENT LIFECYCLE Capture>Process>Store>Retrieve>Disposal

- 1. Find out Stakeholders
- 2. Document Current Process
- 3. Establish Primary Outcomes
- 4. Success factors inform implementation decision
- 5. Implement in stages
- 6. Automate most frequent or time consuming first
- 7. Build from a documented lifecycle framework



BUILD THE SOLUTION CONTENT LIFECYCLE Capture>Process>Store>Retrieve>Disposal EMAIL | FORMS | PAPER | MOBILE FUJITSU GENIUS PSIGEN SCAN software inc. APP IMAGING Office Systems, Inc. Canon **IOS Lab Services** SpaperVision® **Kodak** alaris -Office Systems, Inc. Capture

BUILD THE SOLUTION CONTENT LIFECYCLE Capture> Process>Store>Retrieve>Disposal WHO | WHAT | HOW | AUTOMATE





opentext

ApplicationXtender





BUILD THE SOLUTION CONTENT LIFECYCLE Capture>Process>Store>Retrieve>Disposal META DATA | AT REST | NOW | AFTER

RMS

Box Storage



Docs



Drive



BUILD THE SOLUTION CONTENT LIFECYCLE Capture>Process>Store>Retrieve>Disposal WHEN| KEEP? | DESTROY | BEST PRACTICES

- 1. When do we get rid of it?
- 2. How do we identify it?
- 3. What are the laws to achieve compliance?
- 4. How do we ensure adherence?



DIGITAL TRANSFORMATION







LET US KNOW HOW WE CAN ASSIST IN YOUR TRANSFORMATION



www.imagingoffice.com 800-875-9545 bcarr@imagingoffice.com

