

Go Paperless: Scan-To-Zero



Scan-To-Zero is a combination scanning and box storage solution designed to help an organization achieve a paperless state. You store your paper documents in one of our government and industry-compliant box storage facilities, and we scan those documents and upload them to a cloud-based database. One low, all-inclusive price covers storage, scanning, transportation, cloud bandwidth and a generous allotment of FREE digital document retrievals.



Scan-to-Zero offers companies storing files with other off-site storage centers the opportunity to get more from the same budget. For example, if you are currently paying \$3,000 monthly for paper file storage, for the same price you'll get to store your documents with us and have them scanned at an agreed-upon pace. We'll also credit back penalty fees charged by your current storage center over the course of the conversion.

- Includes all scanning services
- Secure, compliant, environmentally controlled file storage
- Allowance for retrieval and digital delivery of stored documents
- Free pick-up and transport of files to Imaging Office Systems
- Physical document storage is available - charged separately

**ASK ABOUT OUR CLOUD SERVICES THAT CAN
HELP YOUR BUSINESS TAKE THE NEXT STEP TOWARD
A FULL DIGITAL TRANSFORMATION!**

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